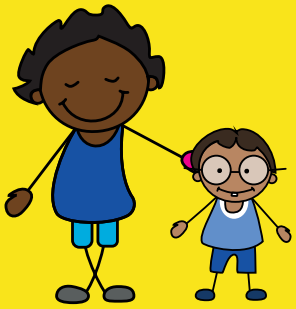

# REPORT OF THE TRUSTEES & FINANCIAL STATEMENTS

**FOR THE YEAR ENDED 31 MARCH 2024**

# BROMLEY CHILDREN & FAMILIES Voluntary Sector Forum

**CHARITY NUMBER 1153545**

CRANE & PARTNERS
CHARTERED ACCOUNTANTS
LEONARD HOUSE
5 - 7 NEWMAN ROAD • BROMLEY
KENT BR1 1RJ

TOGETHER WE ARE STRONGER
BROMLEY CHILDREN & FAMILIES VOLUNTARY SECTOR FORUM

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## FOR THE YEAR ENDED 31 MARCH 2024


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# CHAIR'S REPORT

## FOR THE YEAR ENDED 31 MARCH 2024

2023-2024 has been a year of significant growth and development for Bromley Children and Families Voluntary Sector Forum, but also a year of consolidation in terms of stability in terms of infrastructure.

We have established ourselves as one of Bromley's most prominent charities, and the impact of our work and partnerships are evident across the borough; with the local authority now recognising our charity as an important partner in their work with children, young people and families.

The Forum's involvement in a large number of major projects this year have continued to consolidate our reputation in the Borough for being a stable, committed and forward-thinking organisation which is best placed to deliver partnership projects; a key objective of our charity. As part of our vision of being a voice for the sector, our inclusion in to key committees and forums including the SEND Governance Board, Bromley Safeguarding Children Partnership, Bromley Children's Executive Board, Pro-Active Bromley, Youth Justice Action Group, Traveller community steering group, 0-25 Transition Board and the Youth Providers MET Police Committee enables us to represent the sector and help our members to stay up-to-date with policy and practice developments.

Our Chief Operating Officer Samantha Britnell continues to innovate across all areas of our organisation's work; building collaborative relationships with not only our member organisations but our local authority, funders and other innovators within key institutions such as The Mayor of London's office, The Glades shopping centre, GLA, National Citizenship Service and local Rotary and Masonic groups. The key message of 'Together We Are Stronger' is always at the core of her strategy, and seeking ways in which to connect people and organisations to increase impact drives her actions.

**Some of our highlights this year include:**

- Being appointed as The Glades Charity of the Year
- Being Awarded the London Borough of Bromley's Short Breaks contract to provide SEN activities for holidays
- Obtaining funding from the Greater London Authority (GLA) under the New Deal for Young People
- Obtaining funding from the Mayor of London's Propel initiative to provide a coordinated mentoring scheme - we were the first organisation to develop a network of mentoring providers in London to support the most vulnerable young people in the borough
- Continuing to develop our work to address serious youth violence, and violence against girls and women; through engaging with specialists delivering projects on county lines and child sexual exploitation/grooming
- Further development of our Young Mums Programme
- Extending our Parent Carer Network impact, focussing on grooming and more recently SEND issues
- Continuing the success of our Santa Run in collaboration with West Kent Freemasons, in collaboration with Bromley Football Club, to disseminate hundreds of presents to the most deprived children in the borough
- Magnificent delivery of the 'Spirit of Bromley' project, involving dozens of local clubs, charities and groups, showcasing many of our membership organisations
- Delivering the National Citizenship Service in the borough of Bromley, involving a large number of young people having a significant impact on their communities
- Obtaining funding from the Mayor of London's 'School Superzones', providing enrichment schemes in schools in the UK's most socially deprived areas
- Continuing to deliver HAF programmes across the borough for families who qualify for free school meals
- Employing an Office Manager and a Youth Services Manager - which has enabled us to deliver on the rapidly expanding services and been an integral part of achieving our strategic aim to strengthen our infrastructure.
- Installing a new and innovative data analysis and analytic software package called UpShot which will effectively track, monitor and evidence the impact of our work.

We are delighted that this year we have been nominated by the Department for Education as the Local Authority HAF provider for the year, and we won the ABBAS Charity of the Year for 2023.

The power of the Forum has always been in the passion of those working within the sector being brought together to share knowledge and mutually support each other. Whilst the sector, and those it serves, are increasingly finding the national financial situation, and the cost-of-living crisis, challenging, we managed to attract more funding and facilitate more collective projects than ever before. Proving once again that determination, creative thinking and the power of collective action can triumph.

We are committed to providing support to and advocating for the sector, without which many services would collapse and many hundreds of people across the borough would suffer greatly. The voluntary sector prevents health, justice and social care crises and has risen out of need, and our natural human desire to relieve need and hardship. The forum truly connects the Bromley Voluntary Sector and never has it been truer than this year that 'Together We Are Stronger'. I want to say an immense thank you to our Samantha and the Forum team for driving forward all the developments that the Forum has seen this year and to the Board of Trustees for their wisdom, support and commitment - we have big goals for 2024/25, so watch this space!

# REPORT OF THE TRUSTEES

## FOR THE YEAR ENDED 31 MARCH 2024

The trustees present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

## OBJECTIVES AND ACTIVITIES

### SIGNIFICANT ACTIVITIES

The Forum's activities for the year followed the objectives set in our Strategic Plan and included:

### 1. Information

**Outcome:** 2023-2024 has been a year of significant growth and development for the Forum, in size, income and diversity of services we have been able to offer. The Forum is now well-established as one of Bromley's most effective and popular charities, securing The Glades Shopping Centre's Charity of the Year for and triumphantly winning Abbas Charity of The Year and Department of Education's Local Authority HAF Provider of the Year.

Membership remained stable and 2023 saw the installation of a new database that will help to develop a more robust and streamlined membership process for our charities and community groups.

The award of the Propel Young Londoners Mentoring Programme from the GLA has also been an important area of growth for being able to support the children and young people we meet through our other initiatives that we are able to offer 121 mentoring and this will be an exciting project to design a network of mentorship providers to deliver high quality mentoring so watch this space.

Our strong traditions of collaborating with The Rotary Club, The West Kent Bikers Masons, Stanley Foster Charitable Trust, MOPAC and The Violence Reduction Unit have remained invaluable to us.

Lastly, we thank The Glades for awarding charity of the year status and allowing us to deliver The Spirit of Bromley event bringing together community partners to represent and share our ethos 'together we are stronger.

### 2. Networking

**Outcome:** We are delighted to share that, based on the success of previous Holiday and Food Activities (HAF) camps; we have been able to expand our offer to a wider variety of activities for Bromley children aged 5-24. This means that the BCFF are working with more Forum member organisations across the whole of the London Borough of Bromley and the Department of Education programme.

The aims of HAF camps are to provide a safe space for Bromley children and young people where we can promote education on maintaining good mental health whilst reducing boredom and addressing 'holiday hunger'.

To achieve this, The BCFF have added organisations that specialise in Tennis, boxing, Football Forest School as well as introducing specialist SEND providers to ensure the programme is inclusive with specialist staff on hand to deal with complex, medical and behavioral challenges connecting with Zap Kids Club, CASPA , Palace for Life and LWFCI Destiny Children.

For the Forum, the Short Breaks project has now become a central part of what we facilitate... The BCFF have worked with The London Borough of Bromley Children's Disability Team to offer a range of enrichment activities each holiday for children and young people with special educational needs and disabilities. New providers include Palace for Life, ZAP kids Club, LWFCI , Studio Projects and CASPA.

The initiatives of both HAP and Short breaks allow The BCFF to work with more organisations, charities and service providers, allowing for greater capacity for children and young people and their families across the borough.

At the BCFF we also haven't lost sight of what our members have asked us for, and this includes sharing information and good practice to enable our member groups to develop and thrive. Bringing people together is the core of what we do. Our hugely successful Teddy's Bear's Picnic, Santa Run, Spirit of Bromley projects have seen a huge increase in participation from member organisations but also an increased demand by service users.

The BCFForum continues to develop its social media and online networking, with online presence increasing rapidly through developing Instagram, Facebook and TikTok accounts. Our 'Friends of The Forum' page attracts local businesses and individuals outside of the sector as supporters.

The Forum's presence spread across the borough thanks to our Chief Operating Officer, Sam's hard work in connecting with schools, sports clubs and businesses, utilising venues for our work and our members' work and creating partnerships and strengthening the support for children, young people and families cross-sectors and throughout the borough.

The Forum has, as part of an intention to develop our support services, initiated a number of new projects which we have identified the need for, including the Parent Carer Network bringing together carers of young people who are at risk of crime and antisocial behaviour - which has taken off magnificently, with one key parent member now working for the Forum to lead on this and other projects. Similarly, the Forum has become a founder member of the Gypsy Traveler group which was formed by traveler parents who want to affect positive change for their children in their communities. Our new young parent group swimming initiative involves parents under 24yrs and we are confident that this will also develop as a powerful network.

# REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 MARCH 2024

## 3. Consultation and Representation

**Outcome:** The London Borough of Bromley was enabled to consult organisations working with children, young people and families within the voluntary sector. The Forum represented children's, young people and family services effectively, (especially regarding service provision in these challenging economic times). The Forum has and will continue to be a conduit by which the LBB can consult organisations working with children, young people and families. The strategic work done by both our Chief Operating Officer has resulted in even greater connections with the Local authority; with the Forum now being considered an important partner in the borough. The BCCF has also participated in numerous Local Authority initiatives and contributed to strategic meetings outlining the demands for services throughout 2023 - 2024.

It is the Forum's ambition to continue to increase its ability to proactively represent the needs of children, young people, and families in Bromley, offering support to its member groups as appropriate. This year we have consolidated several partnerships and projects which will enable us to meet this goal.

We continue to represent the interests of member organisations on the Bromley Children's Safeguarding Partnership, Voluntary Sector Strategic Network, Bromley MET Stop & Search Committee, and the Children's Executive Board and have widened our cope of representations, now additionally sitting on the Youth Justice Forum, Gypsy Roma Travelers Group, SEND Governance Board and the Violent Crime Unit (VRU) Parent Champion Network

## 4. Encouraging Good Practice - Training and resources (Workforce Development)

**Outcome:** Improved skills and knowledge for those working for member organisations whether paid staff or volunteers.

We continue to seek ways to support member groups increasing the skills and knowledge to serve children and young people across the Borough. This year with increased numbers of participants on all levels (from beneficiaries

to staff throughout our member and partner organisations, we have been able to provide greater capacity building opportunities and take advantage of external trainers in order to bring our professional community together; an example being the delivery of the two-day Mental Health First Aid Training and First Aid Training,

Through our project delivery we have been able to provide high level support and workforce development/mentoring/ advice and guidance on various topics including safeguarding; with our Chair leading our internal safeguarding network and engaging with the DSLs across delivering organisations. Our delivery of the GLA Mentoring Quality Framework across organisations in Bromley will look to improve mentorship and offer bespoke options for young people throughout London Borough of Bromley.

## 5. Administration, Finance/Fundraising, Reporting and Governance

**Outcome:** Value for money, effective governance, financial security and efficient administration.

The Forum is a 'no-frills' network providing support and information for the benefit of local children's, youth and families voluntary organisations. We seek to keep our expenditure to a minimum whilst ensuring any funding we secure has maximum impact in the areas and communities that need it the most. After a number of years without any statutory funding, and whilst we do not receive any statutory funding for the direct running of our charity; with the Holiday Activity and Food funding for Bromley now being channeled through the Forum, we are a verified LA contractor and grateful for the financial support we receive.

Other sources of funding include trusts, foundations and community funding - all areas we aim to develop moving into the next financial year.

Our members continue to support us through donations.

Our Chief Operating Officer is keen to harness the skills and 'expertise by experience' of our many and various beneficiary groups - the PCN post has enabled the Forum to continue to reach out to more Bromley groups and organisations as well as to build our capacity to take on more diverse projects and seek and submit further funding applications to trusts and foundations.

Our infrastructure continues to develop, the team moved into our head office in January 2023. This has allowed the operations team to thrive! The regular interaction and ability to host community meetings has benefitted the forum in many ways, including term building and awareness building.

## 5. Administration, Finance/Fundraising, Reporting and Governance continued...

Our activities are all focused on bringing people together in order to strengthen services and delivery to Bromley's children, young people and families. Our goal is always to support those already doing the work across the borough to do it to the best of their abilities and with the best resources and training as well as to facilitate their organisations to build capacity. Our projects include supporting those directly delivering, through securing and disseminating funding, providing ongoing support and guidance and continually pushing the third sector agenda by building relationships across all sectors, primarily with the statutory sector.

# STRUCTURE, GOVERNANCE AND MANAGEMENT

### Background

The charity is controlled by its governing document, a deed of trust, and constitutes an Charitable Incorporated Organisation.

Bromley's Children and Families Voluntary Sector Forum was established in the early 1990's as an independent network of voluntary and community organisations concerned with children, young people, and their families. The Forum acts as a primary point of access for a diverse range of organisations in the London Borough of Bromley for information, training, joint planning, consultation, and representation purposes. There are approx. 170 groups in membership, many of which are small and do not have the time or expertise to keep up to date with changes in legislation, good practice, or funding opportunities. A full list of membership can be found at www.bcfforum.org

## Recruitment and appointment of new trustees

Trustees are appointed at the Annual Meeting based on nominations received from trustee and member groups. Consideration Is given to specialist skills or knowledge, competence and overall suitability. New Trustees receive information about their responsibilities and the aims of the charity. They are required to undergo a Disclosure and Barring Service Check (DBS). Trustees meet every two months. The day to day running of the charity is undertaken by the Chief Operations Officer.

None of the Trustees has any beneficial interested in the charity. If the Forum is wound up, the members of the Forum have no liability to contribute to its assets and no personal responsibility for settling debts and liabilities.

There are occasions when Trustees (due to their professional abilities/qualifications) are allowed to request renumeration. For example, one of our Trustees takes on the responsibility and crucial role as Safeguarding Lead at both our Short Break and HAF holiday Camps. The Board of Trustees agreed that due to the amount of time this takes, it is appropriate that remuneration can be claimed.

## Risk management

Risks are identified, assessed and controls established throughout the year. The key controls used include:

- comprehensive strategic planning, budgeting and accounting.
- clear authorisation and approval levels.
- vetting procedures as required by law for the protection of children.

## Reference and administrative details

**Registered Charity number** 1153545

**Principal address**
Clockwise Bromley
Old Town Hall
Bromley BR1 3FE

**Trustees**

- H Layera-Dyer
- P Cosgrave
- P Mapakou
- B McDonald
- P Rastall
- J Rosewell

**Independent examiner**
Graham Atkin FCA
Crane & Partners
Chartered Accountants Leonard House
5 - 7 Newman Road, Bromley, Kent BR1 1RJ

Tel: **07957 924 287**
Email: **charityadmin@bcfforum.org**
**www. bcfforum.org**

Approved by order of the board of trustees on 31st December 2024 and signed on its behalf by:

**H Layera-Dyer - Chair**

# INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BROMLEY CHILDREN AND FAMILIES VOLUNTARY SECTOR FORUM

## Independent examiner's report to the trustees of Bromley Children and Families Voluntary Sector Forum

I report to the charity trustees on my examination of the accounts of Bromley Children and Families Voluntary Sector Forum (the Trust) for the year ended 31 March 2024.

## Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

## Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Graham Atkin FCA
Chartered Accountant Crane & Partners
Chartered Accountants Leonard House
5 - 7 Newman Road, Bromley
Kent BR1 1RJ

31st December 2024

# STATEMENT OF FINANCIAL ACTIVITIES

## FOR THE YEAR ENDED 31 MARCH 2024

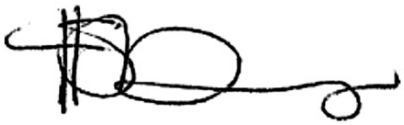
| | | | | 2024 | 2023 |
|---|---|---|---|---|---|
| | | Unrestricted fund | Restricted fund | Total funds | Total funds |
| | Notes | £ | £ | £ | £ |
| **INCOME AND ENDOWMENTS FROM** | | | | | |
| Donations and legacies | 2 | 3,344 | 524,694 | 528,038 | 449,939 |
| Other trading activities | 3 | 8,919 | - | 8,919 | 7,366 |
| **Total** | | **12,263** | **524,694** | **536,957** | **457,305** |
| **EXPENDITURE ON CHARITABLE ACTIVITIES** | | | | | |
| Activities | 4 | 2,680 | 231,587 | 234,267 | 262,244 |
| Other | | | 300,269 | 314,616 | 181,676 |
| **Total** | | **17,027** | **531,856** | **548,883** | **443,920** |
| **NET INCOME/(EXPENDITURE)** | | (4,764) | (7,162) | (11,926) | 13,385 |
| **RECONCILIATION OF FUNDS** | | | | | |
| **Total funds brought forward** | | 11,493 | 75,573 | 87,066 | 73,681 |
| **TOTAL FUNDS CARRIED FORWARD** | | **6,729** | **68,411** | **75,140** | **87,066** |

The notes form part of these financial statements

# BALANCE SHEET
## AT 31 MARCH 2024

| | | | | 2024 | 2023 |
|---|---|---|---|---|---|
| | | Unrestricted fund | Restricted fund | Total funds | Total funds |
| | Notes | £ | £ | £ | £ |
| **CURRENT ASSETS** | | | | | |
| Debtors | 10 | (180) | 61,175 | 60,995 | 55,942 |
| Cash at bank | | 6,910 | 18,150 | 25,060 | 44,163 |
| | | 6,730 | 79,325 | 86,055 | 100,105 |
| **CREDITORS** | | | | | |
| Amounts falling due within one year | 11 | - | (10,915) | (10,915) | (13,039) |
| **NET CURRENT ASSETS** | | 6,730 | 68,410 | 75,140 | 87,066 |
| **TOTAL ASSETS LESS CURRENT LIABILITIES** | | 11,493 | 75,573 | 87,066 | 87,066 |
| **NET ASSETS** | | 6,730 | 68,410 | 75,140 | 87,066 |
| **FUNDS** | 13 | | | | |
| Unrestricted funds | | | | 6,730 | 11,493 |
| Restricted funds | | | | 68,410 | 75,573 |
| **TOTAL FUNDS** | | | | 75,140 | 87,066 |

The financial statements were approved by the Board of Trustees on 31st December 2024 and were signed on its behalf by:



**H Layera-Dyer - Chair**

# CASH FLOW STATEMENT

## FOR THE YEAR ENDED 31 MARCH 2024

| | | 2024 | 2023 |
|---|---|---|---|
| | | Total funds | Total funds |
| | Notes | £ | £ |
| **CASH FLOWS FROM OPERATING ACTIVITIES** | | | |
| Cash generated from operations | 1 | (16,979) | (30,955) |
| Net cash used in operating activities | | (16,979) | (30,955) |
| **Change in cash and cash equivalents in the reporting period** | | (16,979) | (30,955) |
| | 2 | 31,124 | 62,079 |
| **Cash and cash equivalents at the end of the reporting period** | 2 | 14,145 | 31,124 |

The notes form part of these financial statements

# NOTES TO THE CASH FLOW STATEMENT

FOR THE YEAR ENDED 31 MARCH 2024

## 1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

| | 2024 Total funds | 2023 Total funds |
|---|---|---|
| | £ | £ |
| **Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities) Adjustments for:** | (11,926) | 13,385 |
| Increase in debtors | (5,053) | (44,340) |
| **Net cash used in operations** | (16,979) | (30,955) |

## 2. ANALYSIS OF CASH AND CASH EQUIVALENTS

| | 2024 Total funds | 2023 Total funds |
|---|---|---|
| | £ | £ |
| Notice deposits (less than 3 months) | 25,060 | 44,163 |
| Overdrafts included in bank loans and overdrafts falling due within one year | (10,915) | (13,039) |
| Total cash and cash equivalents | 14,145 | 31,124 |

## 3. ANALYSIS OF CHANGES IN NET FUNDS

| | At 1.4.23 | Cash flow | At 31.3.24 |
|---|---|---|---|
| | £ | £ | £ |
| **Net cash** | | | |
| Cash at bank | 44,163 | (19,103) | 25,060 |
| Bank overdrafts | (13,039) | 2,124 | (10,915) |
| | 31,124 | (16,979) | 14,145 |
| **Total** | 31,124 | (16,979) | 14,145 |

The notes form part of these financial statements

# NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

## 1. ACCOUNTING POLICIES

### Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

### Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

### Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

### Taxation

The charity is exempt from tax on its charitable activities.

### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

### Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

## 2. DONATIONS AND LEGACIES

| | 2024 £ | 2023 £ |
|---|---|---|
| Charitable trusts | 524,692 | 445,639 |
| Donations | 3,346 | 4,300 |
| | 528,038 | 449,939 |

## 3. OTHER TRADING ACTIVITIES

| | 2024 £ | 2023 £ |
|---|---|---|
| Community Fundraising | 8,919 | 7,366 |

## 4. CHARITABLE ACTIVITIES COSTS

| | Grant funding of activities (see note 5) | Support costs (see note 6) | Totals |
|---|---|---|---|
| | £ | £ | £ |
| Activities | 210,121 | 24,146 | 234,267 |

## 5. GRANTS PAYABLE

| | 2024 £ | 2023 £ |
|---|---|---|
| Activities | 210,121 | 256,884 |

## NOTES TO THE FINANCIAL STATEMENTS CONTINUED

### 6. SUPPORT COSTS

| | Management | Finance | Governance costs | Totals |
|---|---|---|---|---|
| | £ | £ | £ | |
| Activities | 22,745 | 62 | 1,339 | 24,146 |

### 7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

### 8. STAFF COSTS

| | 2024 £ | 2023 £ |
|---|---|---|
| Wages and salaries | 14,429 | - |
| Social security costs | 2,363 | - |
| Other pension costs | 473 | - |
| | 17,265 | - |
| The average monthly number of employees during the year was as follows: | | |
| Administration | 1 | - |

**No employees received emoluments in excess of £60,000.**

### 9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

| | Unrestricted fund | Restricted funds | Total funds |
|---|---|---|---|
| | £ | £ | £ |
| **INCOME AND ENDOWMENTS FROM** | | | |
| Donations and legacies | 3,369 | 446,570 | 449,939 |
| Other trading activities | 7,366 | - | 7,366 |
| **Total** | 10,735 | 446,570 | 457,305 |
| **EXPENDITURE ON** | | | |
| **Charitable activities** | | | |
| Activities | 707 | 261,537 | 262,244 |
| Other | (2,287) | 183,963 | 181,676 |
| **Total** | (1,580) | 445,500 | 443,920 |
| **NET INCOME** | 12,315 | 1,070 | 13,385 |
| **RECONCILIATION OF FUNDS** | | | |
| **Total funds brought forward** | (824) | 74,505 | 73,681 |
| **TOTAL FUNDS CARRIED FORWARD** | **11,491** | **75,575** | **87,066** |

## NOTES TO THE FINANCIAL STATEMENTS CONTINUED

### 10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 2024 £ | 2024 £ |
|---|---|---|
| **Trade debtors** | 60,995 | 55,942 |

### 11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 2024 £ | 2024 £ |
|---|---|---|
| **Bank loans and overdrafts (see note 12)** | 10,915 | 13,039 |

### 12. LOANS An analysis of the maturity of loans is given below:

| | 2024 £ | 2024 £ |
|---|---|---|
| **Amounts falling due within one year on demand:** | | |
| **Bank overdrafts** | 10,915 | 13,039 |

### 13. MOVEMENT IN FUNDS

| | At 1.4.23 | Net movement in funds | At 31.3.24 |
|---|---|---|---|
| | £ | £ | £ |
| **Unrestricted funds** | | | |
| General fund | 11,493 | (4,763) | 6,730 |
| **Restricted funds** | | | |
| LBB VRU/MOPAC | 23,444 | (23,444) | - |
| Mottingham Big Local Refocused | 3,333 | (3,333) | - |
| Clarion Futures Communities | 7,367 | 6,120 | 13,487 |
| LBB HAF | 22,186 | 934 | 23,120 |
| LBB ShortBreaks | 15,346 | (17,410) | (2,064) |
| West Kent Freemasons | 2,717 | (2,717) | - |
| Tesco Community Grant | 930 | (930) | - |
| London Youth | 250 | (250) | - |
| Greater London Authority | - | 25,490 | 25,490 |
| NCS London Youth | - | 3,377 | 3,377 |
| Youth Violence Reduction Project | - | 5,000 | 5,000 |
| | 75,573 | (7,163) | 68,410 |
| **TOTAL FUNDS** | **87,066** | **(11,926)** | **75,140** |

## NOTES TO THE FINANCIAL STATEMENTS CONTINUED

### 13. MOVEMENT IN FUNDS CONTINUED...

Net movement in funds, included in the above are as follows:

| | Incoming resources | Resources expended | Movement in funds |
|---|---|---|---|
| | £ | | £ |
| **Unrestricted funds** | | | |
| General fund | 12,263 | (17,026) | (4,763) |
| **Restricted funds** | | | |
| Young LBB VRU/MOPAC | 61,598 | (8,(85,042) | (23,444) |
| Mottingham Big Local Refocused | - | (3,333) | (3,333) |
| Clarion Futures Communities | 15,850 | (9,730) | 6,120 |
| LBB HAF | 235,139 | (234,205) | 934 |
| LBB ShortBreaks | 79,006 | (96,416) | (17,410) |
| West Kent Freemasons | - | (2,717) | (2,717) |
| Tesco Community Grant | 375 | (1,305) | (930) |
| London Youth | 6,401 | (6,651) | (250) |
| Greater London Authority | 93,725 | (68,235) | 25,490 |
| LBB Public Health School Superzones | 8,300 | (8,300) | - |
| NCS London Youth | 14,299 | (10,922) | 3,377 |
| Youth Violence Reduction Project | 10,001 | (5,001) | 5,000 |
| | 524,694 | (531,857) | (7,163) |
| **TOTAL FUNDS** | **536,957** | **(548,883)** | **(11,926)** |

Comparatives for movement in funds

| | At 1.4.23 | Net movement in funds | At 31.3.24 |
|---|---|---|---|
| | £ | £ | £ |
| **Unrestricted funds** | | | |
| General fund | 5,668 | (2,426) | (824) |
| **Restricted funds** | | | |
| Young Londoners Fund | 5,747 | (5,747) | - |
| LBB VRU/MOPAC | 29,087 | (5,643) | 23,444 |
| Mottingham Big Local Refocused | 3,775 | (442) | 3,333 |
| Clarion Futures Communities | - | 7,367 | 7,367 |
| LBB HAF | 26,489 | (4,303) | 22,186 |
| LBB ShortBreaks | 9,407 | 5,939 | 15,346 |
| West Kent Freemasons | - | 2,717 | 2,717 |
| Tesco Community Grant | - | 930 | 930 |
| London Youth | - | 250 | 250 |
| | 74,505 | 1,068 | 75,573 |
| **TOTAL FUNDS** | **73,681** | **13,385** | **87,066** |

## NOTES TO THE FINANCIAL STATEMENTS CONTINUED

### 13. MOVEMENT IN FUNDS CONTINUED...

Comparative net movement in funds, included in the above are as follows:

| | Incoming resources | Resources expended | Movement in funds |
|---|---|---|---|
| | £ | £ | £ |
| **Unrestricted funds** | | | |
| General fund | 10,735 | 1,582 | 12,317 |
| **Restricted funds** | | | |
| Young Londoners Fund | 3,251 | (8,998) | (5,747) |
| LBB VRU/MOPAC | 35,850 | (41,493) | (5,643) |
| Mottingham Big Local Refocused | - | (442) | (442) |
| Clarion Futures Communities | 8,000 | (633) | 7,367 |
| LBB HAF | 232,932 | (237,235) | (4,303) |
| LBB ShortBreaks | 84,757 | (78,818) | 5,939 |
| West Kent Freemasons | 2,717 | - | 2,717 |
| LBB Access to Sport | 71,811 | (71,811) | - |
| Tesco Community Grant | 2,055 | (1,125) | 930 |
| Waitrose Community Fund | 1,000 | (1,000) | - |
| London Youth | 1,750 | (1,500) | 250 |
| Co Op Community Grants | 2,447 | (2,447) | - |
| | 446,570 | (445,502) | 1,068 |
| **TOTAL FUNDS** | **457,305** | **(443,920)** | **13,385** |

A current year 12 months and prior year 12 months combined position is as follows:

| | At 1.4.23 | Net movement in funds | At 31.3.24 |
|---|---|---|---|
| | £ | £ | £ |
| **Unrestricted funds** | | | |
| General fund | (824) | 7,554 | 6,730 |
| **Restricted funds** | | | |
| Young Londoners Fund | 5,747 | (5,747) | - |
| LBB VRU/MOPAC | 29,087 | (29,087) | - |
| Mottingham Big Local Refocused | 3,775 | (3,775) | - |
| Clarion Futures Communities | - | 13,487 | 13,487 |
| LBB HAF | 26,489 | (3,369) | 23,120 |
| LBB ShortBreaks | 9,407 | (11,471) | (2,064) |
| Greater London Authority | - | 25,490 | 25,490 |
| NCS London Youth | - | 3,377 | 3,377 |
| Youth Violence Reduction Project | - | 5,000 | 5,000 |
| | 74,505 | (6,095) | 68,410 |
| **TOTAL FUNDS** | **73,681** | **1,459** | **75,140** |

## NOTES TO THE FINANCIAL STATEMENTS CONTINUED

### 13. MOVEMENT IN FUNDS CONTINUED...

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

| | Incoming resources | Resources expended | Movement in funds |
|---|---|---|---|
| | £ | £ | £ |
| **Unrestricted funds** | | | |
| General fund | 22,998 | (15,444) | 7,554 |
| **Restricted funds** | | | |
| Young Londoners Fund | 3,251 | (8,998) | (5,747) |
| LBB VRU/MOPAC | 97,448 | (126,535) | (29,087) |
| Mottingham Big Local Refocused | - | (3,775) | (3,775) |
| Clarion Futures Communities | 23,850 | (10,363) | 13,487 |
| LBB HAF | 468,071 | (471,440) | (3,369) |
| LBB ShortBreaks | 163,763 | (175,234) | (11,471) |
| West Kent Freemasons | 2,717 | (2,717) | - |
| LBB Access to Sport | 71,811 | (71,811) | - |
| Tesco Community Grant | 2,430 | (2,430) | - |
| Waitrose Community Fund | 1,000 | (1,000) | - |
| London Youth | 8,151 | (8,151) | - |
| Co Op Community Grants | 2,447 | (2,447) | - |
| Greater London Authority | 93,725 | (68,235) | 25,490 |
| LBB Public Health School Superzones | 8,300 | (8,300) | - |
| NCS London Youth | 14,299 | (10,922) | 3,377 |
| Youth Violence Reduction Project | 10,001 | (5,001) | 5,000 |
| | 971,264 | (977,359) | (6,095) |
| **TOTAL FUNDS** | **994,262** | **(992,803)** | **1,459** |

### 14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023.

# DETAILED STATEMENT OF FINANCIAL ACTIVITIES

## FOR THE YEAR ENDED 31 MARCH 2024

| | 2024 | 2023 |
|---|---|---|
| | £ | £ |
| **INCOME AND ENDOWMENTS** | | |
| **Donations and legacies** | | |
| Charitable trusts | 524,692 | 445,639 |
| Donations | 3,346 | 4,300 |
| | **528,038** | **449,939** |
| **Other trading activities** | | |
| Community Fundraising | 8,919 | 7,366 |
| **Total incoming resources** | **536,957** | **457,305** |
| **EXPENDITURE** | | |
| **Charitable activities** | | |
| Grants to other charities | 210,121 | 256,884 |
| **Other** | | |
| Freelance consultancy services | 121,086 | 67,186 |
| Rent and venue hire | 50,734 | 53,543 |
| Meeting costs | 850 | 285 |
| Computer costs | 9,210 | 1,431 |
| Insurance | 934 | 674 |
| Sundry expenses | 2,833 | 1,958 |
| Marketing material | 12,009 | 6,401 |
| Refreshments, food and beverages | 21,467 | 25,803 |
| Fundraising expenses | 690 | 557 |
| Training programmes | 7,661 | 695 |
| Volunteer expenses | 202 | 617 |
| Membership and subscriptions | 118 | 180 |
| Other expenses | 2,561 | 287 |
| Equipment | 3,310 | 1,704 |
| Activity provider | 49,955 | 17,795 |
| Resources | 948 | 2,230 |
| DBS checks | 660 | 330 |
| Cleaning expenses | 10 | - |
| Mentorship provider | 17,251 | - |
| Grant underspend | 3,357 | - |
| Toy run expenses | 4,000 | - |
| Recruitment expenses | 4,770 | - |
| | **314,616** | **181,676** |

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# DETAILED STATEMENT OF FINANCIAL ACTIVITIES
## FOR THE YEAR ENDED 31 MARCH 2024

| | 2024 | 2023 |
|---|---|---|
| | £ | £ |
| **Support costs** | | |
| **Management** | | |
| Wages | 14,429 | - |
| Carried forward | 14,429 | - |
| Brought forward | 14,429 | - |
| Social security | 2,363 | - |
| Pensions | 473 | - |
| Telephone | 3,536 | 2,444 |
| Postage and stationery | 342 | 360 |
| Legal and professional fees | 783 | - |
| Travel and Accommodation | 819 | 1,547 |
| | **22,745** | **4,351** |
| **Finance** | | |
| Bank charges | 62 | 68 |
| **Governance costs** | | |
| Accountancy and legal fees | 1,339 | 941 |
| Total resources expended | 548,883 | 443,920 |
| **Net (expenditure)/income** | **(11,926)** | **13,385** |

This page does not form part of the statutory financial statements

# BROMLEY CHILDREN & FAMILIES
# Voluntary Sector Forum

CHARITY NUMBER 1153545

## Get involved

Please contact
Charity Administrator:

**Old Town Hall**
**30 Tweedy Road**
**Bromley BR1 3FE**

**www.bcfforum.org**

**Tel: 07584568776**

**Email: charityadmin@bcfforum.org**

TOGETHER WE ARE STRONGER

BROMLEY
CHILDREN & FAMILIES
VOLUNTARY SECTOR
FORUM